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**IMPORTANT NOTICE TO LAW FIRMS AND
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BILLING ARRANGEMENTS**

EFFECTIVE OCTOBER 1, 2005

Effective October 1, 2005, the U. S. District Court for the District of Arizona will no longer maintain accounts receivable for law firms and offices who have established such accounts with the Clerk of Court. Electronic Case Filing (ECF) allows for electronic access to court records and documents via the Public Access to Court Electronic Records (**PACER**) system for a fee that is less than that charged by Clerk's Offices. The PACER Service Center, accessible at www.pacer.psc.uscourts.gov, will issue billing statements for such usage. Please visit the PACER website to register for their services.

The convenience of ECF, PACER billing services, and local staffing constraints allow for this office to discontinue its practice of billing law firms for copies of court records and other services. Counsel are reminded that this office accepts internet credit card payments via our website at www.azd.uscourts.gov for civil filing fees.

Copies and other services will continue to be provided by this office upon request, however, the appropriate fee must be remitted at the time the service is provided.

The staff of the Clerk's Office ensures the effective, efficient and professional delivery of clerical and administrative services, while fostering a customer-friendly and employee-friendly environment.